



REFUND POLICY

- This refund policy applies to both in-person and online trainings.
- The refund policy below is to protect our small non-profit's tight budget; please do not ask for any exceptions, as everyone is treated equally. If you are uncertain of your ability to attend the dates of a training, do not register at this time.

- A student will receive a refund of all tuition paid if they cancel enrollment up to the day 6 weeks before the start date of the program.
- If a student withdraws within 6 weeks of the first day of the program, the student's tuition will be held as a credit for up to 2 years, less a \$75 cancellation fee. If there is an increase in the tuition or the student applies for a different program with a higher tuition, the difference of tuition will be the student's responsibility at the time of re-registration. If there is still a credit, the credit will be held for the remainder of the two-year credit period.
- If a student who was awarded a scholarship withdraws, the student loses the scholarship opportunity and will be required to apply for a new scholarship if planning to attend later; there is no guarantee of scholarship availability in future events regardless of previous scholarship award.

Cancellation & Termination Policy & Procedure

- Students must submit a written cancellation notice. The time of withdrawal will be based on the receipt of the written notification via email. No exceptions. The registrar will acknowledge receipt. If you do not receive an acknowledgment, it is your responsibility to contact our office to ensure we have been notified. We check spam on occasion but may not see an email that went to spam folder. Again, contact us if you do not hear back.
- Email must be emailed to [Sundara's Registrar \(registrar@sundarayogatherapy.com\)](mailto:registrar@sundarayogatherapy.com). Do not send to faculty or Director.
- Sundara Yoga Therapy reserves the right to terminate a student who violates a policy or exhibits inappropriate behavior as laid out in Sundara policies - no refund will be given.
- If Sundara Yoga Therapy cancels a program, all tuition paid will be refunded in full within 10 days of cancellation.
- If Sundara cancels an in-person training, airfare and accommodation cancellation fees will NOT be reimbursed, please confirm training status with registrar before purchasing airlines/hotel reservations.
- Refunds will be totally consummated within 30 days after the effective date of withdrawal if within 6 weeks.

By signing below, I acknowledge that I fully understand and accept the above policies.

Signature

Date

Print name